Appendix 6 Cleaning requirements

Documentation for:

- O24 Ecolabelled cleaning, dishwashing and laundry products
- O25 Air fresheners
- O26 ECA water, Ozone water and other disinfection
- O35 Purchase of ecolabelled products

1. Instructions:

- This appendix may be completed by the venue, food service or cleaning service.
- One appendix may be submitted per responsible service or supplier.
- Use Alternative A where the relevant service is certified with the Nordic Swan Ecolabel. State the service name and licence number and enclose documentation showing the certification.
- Use Alternative B where the relevant service is not certified with the Nordic Swan Ecolabel. List all cleaning, dishwashing and internal laundry products used and expected to be used. Complete the dosing and safety data sheet declarations.
- The product overview must include product name, supplier/manufacturer, function and ecolabel.
- See full criteria text in O24 Ecolabelled cleaning, dishwashing and laundry products.

2. Applicant or responsible service information

Name of applicant or responsible service (venue, food services or cleaning services):

_____

Date: _____

3. Documentation alternative

Documentation alternative		
	Yes	**No**
Alternative A: The relevant service is certified with the Nordic Swan Ecolabel. Complete Sections 4 and 11. Sections 5 to 10 are not required for the activities covered by the certification.	☐	☐
Alternative B: The relevant service is not certified with the Nordic Swan Ecolabel. Complete Sections 5, 6, 7, 8, 9, 10 and 11.	☐	☐

4. Alternative A: Relevant when using a Nordic Swan Ecolabelled service:

Name of certified service: _____

Nordic Swan Ecolabel licence number: _____

Comments: _____

5. Alternative B: Product overview, O24

List all products used and expected to be used for general cleaning, dishwashing and internal laundry within the scope of O24 Ecolabelled cleaning, dishwashing and laundry products. Add rows or attach an equivalent overview if needed.

Product name	Supplier / manufacturer	Product function Cleaning, dishwashing or laundry product	Dosing Manual or automatic	Ecolabel and licence number

6. Alternative B. Declarations, O24

Declarations	Yes	No	N/A	Comments
All products used for general daily cleaning, dishwashing and laundry are ecolabelled.	☐	☐	☐	
All products used for general daily cleaning, dishwashing and laundry are dosed either automatically or manually using dosing equipment.	☐	☐	☐	
Safety Data Sheets and user information are available wherever the chemicals are used, in accordance with Annex II to REACH (Regulation (EC) No 1907/2006).	☐	☐	☐	
The undersigned confirms that the information provided in this appendix is complete and correct to the best of their knowledge.	☐	☐	☐	

7. Alternative B: Declarations, O25 Air fresheners

List all air fresheners used, with a link to the Safety Data Sheet for each, showing that the products are not classified under CLP:

Air freshener, Product name	Link to Safety Data Sheet

Declarations	Yes	No	N/A	Comments
Can you confirm that no CLP-classified air fresheners will be used?	☐	☐	☐	

8. Alternative B: O26 ECA water, Ozone water and other disinfection

Declarations	Yes	No	N/A	Comments
Can you confirm that no disinfectants will be used for general cleaning?	☐	☐	☐	

Chlorinated compounds required by authorities, as well as disinfectants used for food safety purposes, are permitted.
If such products are used, all products must be listed, together with a description of the relevant authority requirements and identification of the product(s) used to meet these requirements.

Disinfectant, Product name	Link to Safety Data Sheet	Description of the relevant authority requirements

9. Alternative B: O35 Purchase of ecolabelled products

Declarations	Yes	No	N/A	Comments
Relevant for services responsible for purchases: Can you confirm that all future purchase of the following products will be ecolabelled: Copy paper (standard A4), toilet paper, paper towels, kitchen rolls or hand towels roll (in Finland only), napkins, hand soap, flipchart and whiteboard markers for conference facilities, indoor wall paint.	☐	☐	☐	

10. Additional information

Use this section only where clarification is needed.

11. Signature

Place and date	Company
Responsible person, job title	Signature of responsible person
Telephone	Email